Annual Home Maintenance

AK Energy Smart

Year: _____

Monthly	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Inspect and/or replace furnace filter (if applicable)												
Clean heat pump filter (if applicable)												
Clean kitchen range hood filters												
Clean sink disposal (if applicable)												
Inspect for plumbing leaks under all sinks, baths, showers												
Inspect crawlspace/basement for water leaks (if applicable)												
Inspect for water damage (staining, etc.) around windows, doors												
Confirm bath fan and kitchen range hood operation												
Inspect fire extinguishers												
Test smoke/fire alarms												

Every 6 months	Date completed	Date completed
Clean grills/blades of bathroom exhaust fans		
Check flap on exterior exhaust fans for operation		
Dryer vent – remove lint, check for kinks in ducting		
Fridge/freezer coil cleaning		
Check grout/caulking/sealing around sinks/tubs/showers		
Check for loose electrical outlets and switches		
Clean sediment from shower heads		
Tighten handles, knobs, racks, etc.		

Register for Home Energy Efficiency class at
https://apps.ahfc.us/ui/singularity/apex/akes

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Year: _____

Spring	Date completed
Check for loose toilet pieces	
Check handrails on stairs/walkways	
Run water/flush toilets in unused spaces	
Test garage door auto-reverse feature	
Check for proper water drainage away from exterior of building	
Check trees for interference with electric lines (if observed, contact local utility)	
Clean gutters	

Summer	Date completed
Check for loose toilet pieces	
Check handrails on stairs/walkways	
Run water/flush toilets in unused spaces	
Test garage door auto-reverse feature	
Check roof for moss, missing shingles, etc.	
Check decks/patios for defects/needed repairs	
Inspect siding/trim near ground for decay	
Trim plants away from exterior of building	

Fall	Date completed
Check for loose toilet pieces	
Check handrails on stairs/walkways	
Run water/flush toilets in unused spaces	
Test garage door auto-reverse feature	
Heating system inspection and tune-up	
Check for oil leaks between tank and boiler	
Flush tank water heater	
Clean Gutters	
Remove hoses from exterior bibs	
Clean chimneys	

Winter	Date completed
Check for loose toilet pieces	
Check handrails on stairs/walkways	
Run water/flush toilets in unused spaces	
Test garage door auto-reverse feature	
Assess roof for snow removal	
Check for ice dams/icicles at roof edge	