

HOW TO REGISTER FOR THE HOME ENERGY EFFICIENCY COURSE



<https://energy.ahfc.us/akes>

1 Create an account with Apex

Navigate to Apex (the AHFC class registration portal) at <https://energy.ahfc.us/akes> Click “New User?” and fill in your name and email then click “Submit.”

Alaska Housing FINANCE CORPORATION

Email

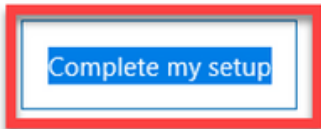
Password

Log In

New user? Click here!

Forgot password? Click here!

Account is almost ready!



Account will be active in 24 hours)

Registration process you will need to set up

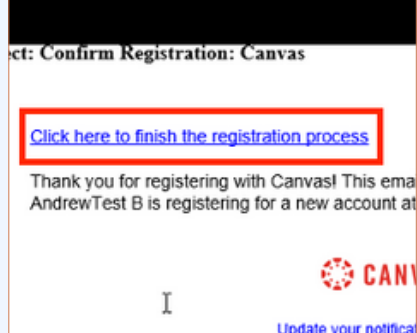
2 Confirm your email

In your confirmation email from AHFC, click on “Complete my setup.” You will be prompted to create a password.

3 Register for class

Login or return to Apex then select the “AK EnergySmart classes” tab. Click “Register” next to “Home Energy Efficiency Course.” Complete the registration information and click “Submit.”

Class Name	Starts	Ends	Location	
Home Energy Efficiency	Self-Paced	Self-Paced	AKES Canvas	Register



4 Check email for Canvas invite

Check your email for a class invite from Canvas (notifications@instructure.com) and click the “Click here to finish the registration process.”

5 Create a free Canvas account

The link from the email will prompt you to create an account with Canvas. Parents of some students are probably all too familiar with Canvas from the pandemic! This does require a new account and login even if you’ve used Canvas before.



Welcome

This Canvas course contains a series of classes or “modules” which teach you about energy use and efficiency at home. Everyone must start with the first modules “Canvas and Course Introduction,” “Introduction to Home Energy Efficiency,” “Introduction to Heating,” and “Appliances and Lighting,” but then you may select which other modules you would like to complete after that.

If at any time during your learning experience you find you need help, please contact us by [submitting your question here](#) or click the help (?) button in the global navigation to contact Canvas Support.

Course Navigation

Click “Start Here” below to get started right away with the course. “Resources” includes direct links for each of the resources shared in this course. You can also see a list of the courses by following “Modules.”



6 Start learning!

Access the class by clicking “Courses” then “Home Energy Efficiency.” Read through the welcome and click “Start Here.”

7 Bookmark the class

Bookmark the Canvas course at <https://ahfc.instructure.com/> so you can return to it at any time.

<https://ahfc.instructure.com/>